

# LINCOLN PIPESTONE RURAL WATER SYSTEM

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## MEETING MINUTES

**January 26, 2009**

The regular scheduled meeting of the Lincoln Pipestone Rural Water (LPRW) System Board of Commissioners was held at the LPRW office in Lake Benton on Monday, January 26, 2009 starting at 10:00 a.m. Chairman Bill Ufkin called the meeting to order with Commissioners Earl DeWilde, Frank Engels, Mitch Kling, Rod Spronk, Jerry Lonneman, Norris Peterson, Ken Buysse, and Joe Weber present. Commissioners Jan Moen and Henry Van Dyke were absent. Also present were Board Attorney, Ron Schramel; DGR engineers, Darin Schriever and Seth Swanson; Field Superintendents, Don Drietz and Tom Muller; and CEO, Dennis Healy.

**Agenda:** M/S/P Lonneman/Spronk to approve the Agenda with the addition of discussion of laptop computers for the Board.

**Minutes:** M/S/P Spronk/Peterson to approve the minutes of the December 29, 2008 Regular Board meeting and the January 16, 2009 Special meeting.

**Treasurer's Report:** M/S/P Peterson/Kling to approve the Treasurer's report as presented.

**Bills:** M/S/P Lonneman/Spronk to approve the following bills for payment:

- DeWild Grant Reckert and Associates Company: General Services #89 = \$8,693.60; Jackson-Nobles Water Supply Project – ppe #15 = \$24,705.00; New Water Source Development – ppe #6 - \$36,158.59; 2008-10 Expansion Project – ppe #1 - \$13,467.50
- McDonald, Gudmestad & Schramel: General Legal Services = \$3,886.63
- Wenck Associates: Topeka Shiner Habitat Construction – Invoice #804771 = \$4,068.33

**Attorney's Report:** Ron Schramel reported that the District Court has appointed Jan Moen to the Board effective January 1, 2009. Nobles County land acquisitions are proceeding. Dan McDonald will be doing the legal presentation at our February 13<sup>th</sup> meeting.

**Engineer's Report:** Darin Schriever and Al Nelson discussed the following items:

- **2008-10 Expansion Project:** The Project will move forward when USDA-RD financing is in place.
- **Jackson-Nobles Water Supply Project:** Darin Schriever reported that OCRWS is about ready to bid their project, and we can start bidding our Project soon.
- **New Water Source Development Project:** We are working test pumping sites east of Wood Lake, and additional exploration is scheduled in Murray County. M/S/P Spronk/Engels to approve Change Order #2 that extends the completion date to April 1, 2009, and omits the test pumping in Area 5.
- **Long-Range Planning Project:** DGR staff will be presenting at the February 13<sup>th</sup> meeting, and they will work with LPRW staff to prepare the plan.
- **Press Release:** Healy will contact Nobles County officials about expansion financing and scheduling, and he will prepare a press release to update people on the Jackson-Nobles project.

**Field Superintendents' Report:** Don Drietz reported that the field staff is doing meter verifications, and the Marshall area hookup approved last month has been completed. Overall operations are running smoothly.

### **CEO's Report:**

- The Lewis & Clark project is moving forward as more construction is completed, and state and federal finances are committed. The Phase Two of the water treatment plant is being designed for bid this spring, and Phase One construction is underway.
- There are no new hookup requests to consider.
- Nobles County land acquisition is nearing completion.
- The DNR is requiring additional monitoring as part of permitting new irrigation wells near the Holland well field, and they may want to place monitoring wells within our CREP II easement. M/S/P Spronk/Kling to allow observation wells to be placed in our easement in the CREP II area of Section 28, T108N, R45W.
- A proposal from Public Financial Management, Inc. to serve as financial advisor for the issuance of \$8.5 million in temporary G.O. bonds for the Jackson-Nobles Water Supply Project was reviewed. M/S/P Spronk/Engels to accept the proposal from Public Financial Management, Inc., and to authorize them to proceed with the sale of bonds.
- A "Water Planning Conference" for county officials has been scheduled for February 13<sup>th</sup> in Marshall.
- The annual meeting with the DNR and other agencies has been scheduled for Wednesday, February 18<sup>th</sup>.
- The Board discussed the possibility of the Board using laptop computers to reduce the amount of paper and postage needed for communication. Earl DeWilde provided information on used laptops available if the Board decides to

Chairman Bill Ufkin made the following appointments for 2009.

Executive Committee: Per the approved "Committee Structure" the four Board officers and past-Chairman are automatically appointed: Bill Ufkin (Chairman); Joe Weber (Vice-Chairman); Ken Buysse (Secretary); Rod Spronk (Treasurer); and Jerry Lonneman (past-Chairman).

Personnel Committee: Secretary, Ken Buysse, Chairman; Jerry Lonneman; and Earl DeWilde.

Budget & Finance Committee: Treasurer, Rod Spronk, Chairman; Frank Engels; and Jan Moen.

Water Resources and Equipment Committee: Vice-Chairman, Joe Weber, Chairman; Norris Peterson, Henry Van Dyke; and Mitch Kling.

Minnesota Rural Water Association, Board Representative: Rod Spronk as the LPRW representative on the MRWA Board; and Bill Ufkin as the alternate representative.

Minnesota Governmental Agency Finance Group: Norris Peterson as the LPRW representative on the MGAFG Board.

Southwest/West Central Service Cooperative: Dennis Healy as the LPRW representative on the SW/West Central Service Cooperative.

Lewis and Clark Rural Water Board: Dennis Healy as the LPRW representative on the Lewis & Clark Rural Water System Board, and Jerry Lonneman as the alternate representative.

Lewis & Clark Minnesota Joint Powers Board: Jerry Lonneman as the LPRW representative on the Lewis & Clark Minnesota Joint Powers Board, and Henry Van Dyke as the alternate representative.

**Committee Reports:** There were no committee reports.

### **Other**

- The MRWA Conference in St. Cloud, March 3<sup>rd</sup> – 5<sup>th</sup> was discussed.
- M/S/P Peterson/Engels to designate the Lake Benton News as the official newspaper for 2009.
- M/S/P Buysse/DeWilde to designate the following depositories: First Security Bank – Lake Benton, First Security Bank – Canby, RBC Wealth Management, and Minnesota Association of Governments Investing for Counties (MAGIC Fund).

**Adjournment:** M/S/P Lonneman/Engels to adjourn the meeting at 2:00 p.m. The next Regular Board meeting will be Monday, February 23, 2009 at 10:00 a.m.

Ken Buysse, Secretary