

# LINCOLN PIPESTONE RURAL WATER SYSTEM

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## MEETING MINUTES

**March 31, 2008**

The regular scheduled meeting of the Lincoln Pipestone Rural Water (LPRW) System Board of Commissioners was held at the LPRW office in Lake Benton on Monday, March 31, 2008 starting at 10:00 a.m. Chairman called the meeting to order with Commissioners , , , Rod Spronk, Jerry Lonneman, Norris Peterson, Ken Buysse, Leonard Swenson, Henry Van Dyke, and Joe Weber present. Also present were Board Attorney, ; DGR engineer, ; Field Superintendents, Don Drietz and Tom Muller; and CEO, Dennis Healy.

**Agenda:** M/S/P Lonneman/Buysse to approve the Agenda as presented.

**Minutes:** M/S/P Weber/Engels to approve the minutes of the February 25, 2007 Regular Board meeting and the March 19, 2008 Personnel Committee meeting.

**Treasurer's Report:** M/S/P Swenson/Peterson to approve the Treasurer's report as presented.

**Bills:** M/S/P Lonneman/Engles to approve the following bills for payment:

- DeWild Grant Reckert and Associates Company: General Services #79 = \$3,600.12; South End Improvements #8 = \$954.00
- McDonald, Gudmestad & Schramel: General Legal Services = \$1,301.80
- Liesch Associates: Water Supply Exploration #23 = \$3,125.82; North Adrian Test Drilling #4 = \$1,582.53
- Mark J. Traut Wells, Inc.: Production Well Contract – ppe #4 = \$6,681.35
- Lewis & Clark Regional Water System: 1<sup>st</sup> half of Prepayment = \$1,161,064.00

**Attorney's Report:** discussed a request for damages caused by a service line leak from a customer, and suggested that it should be covered by the homeowner's insurance. Healy will send a letter explaining the owner's responsibility.

### **Regional Water Development:**

- **North Adrian:** Healy reported that exploration activities are on hold until weather conditions improve, and other source alternatives are decided. The Archaeological Survey needed for environmental clearance will also be postponed for now.
- **Osceola County RWS:** We have been meeting with representatives from Osceola County Rural Water System (OCRWS) and Red Rock Rural Water System (RRRWS) to discuss cooperative water sharing arrangements. Both short-term and permanent supplies have been considered, and service area issues between LPRW and RRRWS have been resolved. This may be the water source most quickly available in the south part of the System. The Water Resources Committee will meet at 10:00 a.m. on April 14<sup>th</sup> to review various proposals, and prepare recommendations for the Board.
- **Murray County:** The City of Slayton is analyzing various options for a joint development project, and discussions are on-going.
- **Northeast Water Source:** The MnDNR has encouraged LPRW to move up its plans to develop a second water source to supply the growing Burr Service Area, and a proposal starting with exploration in 2008 was discussed. M/S/P Lonneman/Peterson to submit our northeast exploration and development proposal together with our permit requests at the Burr Water Sources.

**Field Superintendents' Report:** Drietz and Muller reported that there are no major issues at this time.

**CEO's Report:**

- The Lewis & Clark project is moving forward as more construction is completed, and state and local finances are committed. FY2009 federal funding is being considered in congress although the President did not include it in his budget.
- There were 18 new hookup requests to consider. M/S/P Engels/Weber to approve the hookups except the Van Essen request in Section 12 of Osborne Township in Pipestone County until water availability is verified, and the Conrad request in Section 30 of Eden Township in Pipestone County and the VanKuelen request in Section 3 of Grandview Township in Lyon County pending receipt of an application for service.

**Committee Reports:** The following committee reports were given:

**Executive Committee:** The Committee met with RRRWS to discuss service areas and development issues.

**Personnel Committee:** The Committee met on March 19<sup>th</sup> to interview applicants for the Water System Operator position. M/S/P Lonneman/Spronk to hire Scott Johnson to fill the Water System Operator position with the stipulation that he get a Class A Commercial Drivers License within 60 days of employment and is insurable. The Board voted 10 in favor and 1 against the motion. Commissioner DeWilde suggested that we examine our personnel policies to review our driving record requirements. Suggested guidelines will be discussed at future meetings.

**Budget & Finance Committee:** No report.

**Water Resources and Equipment Committee:** The Committee will meet at 10:00 a.m. on April 14<sup>th</sup>.

**Minnesota Rural Water Association, Board Representative:** updated the Board on MRWA activities, and noted that the Conference appears to have been the largest ever.

**Minnesota Governmental Agency Finance Group:** No report.

**Lewis & Clark Minnesota Joint Powers Board:** No Report.

**Other:**

- Healy reminded the Board that night meetings start with the April Board meeting.
- Commissioner Buysse suggested that we consider participation in Minnesota's Water/Wastewater Agency Response Network (MnWARN). M/S/P Buysse/Engels to participate in the MnWARN program.

**Engineer's Report:** discussed the following items:

- **System Expansion:** Schriever presented cost estimates on expansion and new hookups in various parts of the system.
- **South End Improvements:** discussed water source options in the southern part of the system, and presented cost estimates for each of the alternatives. The Board directed Schriever and Healy to work with OCRWS and RRRWS to come up with a plan that benefits all of the participants.

**Adjournment:** M/S/P Engels/Swenson to adjourn the meeting at 3:15 p.m. The next Regular Board meeting will be Monday, April 28, 2008 at 7:00 p.m.

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, Secretary