

Lincoln Pipestone Rural Water

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Meeting Minutes

January 27, 2020

The regular scheduled meeting of the Lincoln Pipestone Rural Water (LPRW) System Board of Commissioners was held at the LPRW office in Lake Benton on Monday, January 27, 2020, with the meeting called to order at 10:04 am. LPRW Chairman Mitch Kling called the meeting to order with LPRW Commissioners Glen Grant, Jerry Lonneman, Joe Weber, Earl DeWilde, Randy Kraus, Brent Feikema present and Rod Spronk, and Jan Moen via FaceTime video link. Absent was Commissioner Bill Ufkin. Also, in attendance was Board Attorney Ron Schramel, DGR Engineer Darin Schriever, Kinner and Co. Nathan Kinner, Enterprise Technician Jodi Greer, Supervisor Tom Muller, Water Operator Don Drietz and General Manager Jason Overby.

Agenda: *M/S DeWilde/Weber to approve the agenda. Motion carried.*

Minutes: *M/S Feikema/Kraus approve minutes from the December 16, 2019 Board Meeting. Motion carried.*

Service to Edgerton – Travis Hulstein

Travis Hulstein discussed construction issues and reasons for not being charged with applied liquidated damages. GM reviewed project completion extensions.

M/S DeWilde/Feikema motioned to apply six (6) days of liquidated damages to Hulstein Excavating, instead of eleven (11) days, for failure to achieve substantial and final completion deadlines. Ayes 9, Nays 1 (Engels), Absent 1 (Ufkin). Motion carried.

North Area Water Source Project Update – Dave Hume

Dave Hume (Leonard Rice Engineers) reviewed project status for North Area Water Source. Discussed placement of OW-4 and PW-2, discharge piping and timelines for 30-day pump test. A follow up report will follow completion of pump test.

Verdi Wellfield Study – Jim De Lambert

Jim De Lambert (Carlson-McCain) presented findings from the geophysical (resistivity) survey, identifying two areas for potential future well locations. De Lambert also described changes to Verdi DWSMA boundary after inclusion of the SD wells through modeling.

Engineer's Report: Darin Schriever presented the Engineering Report for January 2020.

- Meter Replacement/AMR System

M/S Kraus/Engels to approve Change Order #3 with MTS for time extension on Substantial Completion from January 7, 2020 to May 29, 2020; and Final Completion from February 26, 2020 to July 17, 2020. Motion carried.

- Verdi Pump Station and GSR-KHC
M/S Lonneman/Grant to approve PPE#11 to KHC Construction, Inc. in the amount of \$61,666.63. Motion carried.
- Priority 2 – PER/ER Addendum No. 3
M/S Lonneman/Kraus to approve Amendment #1 to the Engineering Services Agreement with DGR. Motion carried.
- North Area Water Source
M/S Feikema/DeWilde to approve PPE #1 in the amount of \$5,225.00 to Their Well Company. Motion carried.

Operations Report: January Operations Report was presented by Tom Muller.

Manager's Report: January Manager's Report was presented by Jason Overby.

Attorney's Report: Ron Schramel noted the Assessment Hearing with Lyon County Court. A final 2019 Assessment/Hookup report will be provided at the February board meeting.

Treasurer's Report: Nathan Kinner presented the Treasurer's Report for January. New line items were introduced in the monthly financial statements, including "Pension Expense", "Unpaid/Unassessed Hookup Charge", and "Deferred Outflow of Resources".

M/S Lonneman/Engels to approve Treasurer's Report for January 2020, as presented. Motion carried.

Paid Bills:

M/S Engels/Feikema to approve payment on checks #4983 through #5130. Motion carried.

Pending Bills:

- DeWild Grant Reckert and Associates Company:
 - General Services = \$168.00
 - 2016 Improvements-Pr2 #42 = \$190,944.25
 - North Area Water Source = \$225.50

- City of Edgerton = \$367.50
- Chandler Tower Repainting = \$126.00
- Schramel Law Office:
 - General Services = \$5,094.30
- Kinner & Company LTD
 - Oct. – Dec. services = \$10,529.00
- Leonard Rice Engineers, Inc
 - North Source = \$3,912.95
- Carlson McCain, Inc.
 - Verdi Wellfield Monitoring = \$18,929.76
- Thein Well
 - North Water Source Well OW-4 = \$5,225.00
- Northland Trust Services
 - \$2.9 R Bonds Series 2013A = \$179,703.13

M/S Lonneman/Grant to approve paying pending bills, as presented. Motion carried.

Committee Reports:

- **Executive Committee:** Nothing to report.
- **Personnel Committee:** *M/S Grant/DeWilde to approve the minutes of the December 18th Personnel Committee meeting. Motion carried.*
- **Budget and Finance Committee:** Nothing to report.
- **Water Resources and Equipment Committee:** Nothing to report.
- **Joint Powers Board Representative:** Lonneman noted the L&CRWS is pursuing a large collection well at their wellfield; and that pipe contractor SJ Louis Construction, Inc has filed lawsuit against L&C for withholding of liquidated damages.

Other Business:

- Refunding of Nobles Co. GO Bond 2013A with Northland Securities.

M/S Feikema/Lonneman to approve moving forward on the refunding of the \$2,910,000 General Obligation Water Revenue Refunding Bonds, Series

2013A; and to have the LPRW General Manager contact Nobles County to request they proceed with that bond issuance process. Motion carried.

- Principal L-D&D Insurance Plan

M/S Lonneman/Engels to approve Principal L-D&D Insurance Plan, as presented. Motion carried.

- 2020 Board Committee Appointments. Chairman Kling presented the LPRW Board Committee appointments for 2020.
- Options for a treatment plant location near Dawson-Boyd were discussed. Potential site may consist of 20-25 acres. Don Drietz noted interested landowners to work with.
- Engels inquired if LPRW is eventually going “paperless” billing. GM stated options are available.
- Lonneman asked about monthly overage payments. Barb Powell gave a brief verbal summary.

Public Comment: No public comment.

Adjournment: *M/S DeWilde/Grant to adjourn board meeting at 2:15 pm.*

Respectfully Submitted,

Randy Kraus, LPRW Board Secretary