

Lincoln Pipestone Rural Water

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Meeting Minutes

November 25th, 2019

The regular scheduled meeting of the Lincoln Pipestone Rural Water (LPRW) System Board of Commissioners was held at the LPRW office in Lake Benton on Monday, November 25th, 2019, starting at 10:00 am. Chairman Earl DeWilde called the meeting to order with Commissioners Glen Grant, Frank Engels, Jerry Lonneman, Joe Weber, Mitch Kling, Randy Kraus, Brent Feikema, Bill Ufkin, Rod Spronk, and Jan Moen present. Also present were Board Attorney Ron Schramel, DGR Engineer Darin Schriever, Kinner and Co. Nathan Kinner, Enterprise Technician Jodi Greer, Field Supervisor Tom Muller, Lyon County Commissioner Rick Anderson and General Manager Jason Overby.

Agenda: *M/S Ufkin/Feikema to approve the agenda. Motion carried.*

Minutes: *M/S Kraus/Kling approve minutes from the October 28, 2019 Board Meeting. Motion carried.*

Operations Report: November Operations Report was presented by Tom Muller.

Engineer's Report: Darin Schriever presented Engineering Report for November.

- Verdi SCADA Upgrade Project (AE2S)

M/S Grant/Weber to approve payment for PPE#1 to AE2S in the amount of \$1,883.37. Motion carried.

- AMR/Meter Project

M/S Moen/Engels to approve LPRW Deployment Reimbursement Request No. 2 in the amount of \$287,854.00. Motion carried.

- Verdi PS/R Project (KHC Const)

M/S Lonneman/Weber to approve CO#2 with KHC in the amount of \$31,035.43. Motion carried.

M/S Engels/Feikema to approve payment for PPE#9 to KHC in the amount of \$191,915.58 to KHC. Motion carried.

- CTMP

M/S Kling/Moen to approve final payment to KLM for Chandler tower inspection services in the amount of \$8,271.00, subject to DGR approval. Motion carried.

M/S Lonneman/Kraus to approve payment for PPE#2 (Final) in the amount of \$179,552.00 to Viking Painting LLC, contingent upon completion of final paperwork. Motion carried.

- City of Edgerton – Work is complete, and the City has begun taking water.
- North Area Water Source

M/S Lonneman/Weber to approve payment to LRE in the amount of \$7,952.25 for additional out-of-scope expenditures. Motion carried.

M/S Spronk/Feikema to approve CO#1 with Their Well in the amount of \$5,225.00 for additional observation well drilling. Motion carried.

Manager's Report: November Manager's Report was presented.

Attorney's Report: Ron Schramel gave a preliminary report on hookups and assessments for 2019. Court hearing for 2020 assessments is scheduled for January 8, 2020. Schramel reviewed court order document appointing Bill Ufkin and Mitch Kling to another 4-year term, respectively. Election of Board Officers will be next month.

Treasurer's Report: Nathan Kinner presented the Treasurer's Report for November.

M/S Lonneman/Engels to approve Treasurer's Report, as presented. Motion carried.

Paid Bills:

M/S Feikema/Kling to approve payment on checks #4720 through #4836, except voided checks #4721 and #4760. Motion carried.

Pending Bills:

- DeWild Grant Reckert and Associates Company:
 - General Services Invoice #217 = \$745.50
 - 2016 Improvement 40 Pr#2 = \$16,142.32
 - North Area Water Source = \$10,124.04
 - Chandler Tower Repainting = \$1,432.86
 - City of Edgerton = \$2,398.90
 - Comprehensive Tank Maint. = \$63.00
- Schramel Law Office:

- General Services = \$2,160.60
- Northland Securities
 - Pipestone C. 2016A \$1080 = \$110,227.50
 - Nobles C. 2012A \$1.5 = \$158,588.75
- US Bank
 - Lincoln C. 2012 \$1.050 = \$128,700.00
- Ehlers Bond Trust
 - Lincoln 2013A \$3.055 = \$369,617.60
- KLM Engineering, Inc.
 - Chandler Tank = \$8,271.00
- Leonard Rice Engineers, Inc
 - North Source = \$16,959.34
 - Outstanding las month = \$5,033.00

M/S Moen/Grant to approve paying pending bills, as presented. Motion carried.

Committee Reports:

- **Executive Committee:** Nothing to report.
- **Budget and Finance Committee:** Kinner reviewed FY2020 proposed budget; current and historical water rates; and comparative water rate structure data between small users vs. large users vs. bulk users. Committee recommended to the full board the following water rate increases, effective July 1, 2020:
 1. Monthly Minimum (Base): Increase of \$0.72/1,000 gallons to the new monthly minimum of \$33.25; and
 2. Volumetric increases as follows:
 - 0-5,000 gallons/month = \$2.73 (increase of \$0.07)
 - 5,000-10,000 gallons/month = \$2.78 (increase of \$0.05)
 - 10,000-20,000 gallons/month = \$2.83 (increase of \$0.05)
 - 20,000+ gallons/month = \$2.83 (increase of \$0.05)
 - Bulk (Municipal) = \$2.74 (increase of \$0.08)

M/S Weber/Lonneman to approve the November 14th B-F Committee Meeting minutes. Motion carried.

M/S Spronk/Weber to approve the FY2020 Budget, which includes the new water rate increases for FY2020, as recommended by the B-F Committee. Motion carried.

- **Personnel Committee:** Moen highlighted items, including GM's salary survey/market analysis and formulation of a new Asset/Inventory Specialist position, that was discussed at the Personnel Committee meeting held prior to the board meeting. The Committee recommended to the full board that the employee HSA allocation and clothing allowance remain unchanged for 2020. Christmas meal for board members and staff will be December 16th at 1:00pm at the Country House. The PC will meet with interested staff members on December 18th.
- **Water Resources and Equipment Committee:** Nothing to report.
- **Joint Powers Board Representative:** Commissioner Lonneman highlighted commented on L&C's Segment 4 (Adrian-Worthington) pipeline leaks and L&C's standing with SJ Louis on mitigating construction issues.

Other Business:

- FY19 Auditing Services – Abdo, Eick & Meyers, LLP.
M/S Kling/Spronk to approve FY19 auditing services with Abdo, Eick & Meyers LLP. Motion carried.

Public Comment: No public comment.

Adjournment: *M/S Kling/Lonneman to adjourn board meeting at 12:02 pm.*

Respectfully Submitted,

Janice Moen, LPRW Board Secretary