

Lincoln Pipestone Rural Water

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Meeting Minutes

April 27th, 2020

The regular scheduled meeting of the Lincoln Pipestone Rural Water (LPRW) System Board of Commissioners was held at the LPRW office in Lake Benton using WebEx video/teleconferencing on Monday, April 27th, 2020, starting at 9:15 am. Mitch Kling, LPRW Board Chairman conducted roll call for Member Commissioners at the start of the board meeting to establish a quorum with Commissioners Glen Grant, Bill Ufkin, Jerry Lonneman, Earl DeWilde, Randy Kraus, Brent Feikema, Rod Spronk, and Jan Moen in attendance. Absent was Commissioner Frank Engels and Commissioner Joe Weber. Also participating was Board Attorney Ron Schramel, DGR Engineer Darin Schriever, Financial Consultant Nathan Kinner (Kinner and Co.), Field Supervisor Tom Muller, General Manager Jason Overby, Enterprise Technician Jodi Greer, Lyon County Commissioner Rick Anderson and Auditor Tom Olinger (Abdo, Eick & Meyers, LLP).

Agenda: *M/S Feikema/Ufkin to approve the agenda. Upon a roll call Aye: 8, Nay: 0, Absent: 2. Motion carried.*

Minutes: *M/S Ufkin/DeWilde to approve minutes from the March 2020 Board Meeting. Upon a roll call Aye: 8, Nay: 0, Absent: 2. Motion carried.*

2019 Audit: Tom Olinger presented the 2019 Annual Financial Report (Audit). No significant findings were identified. New line items were created for employee retirement (MN PERA); represented as LPRW's share (liability) of the "unfunded portion" of the State's retirement program.

M/S Feikema/Moen to approve the 2019 Audit, as presented. Upon a roll call Aye: 8, Nay: 0, Absent: 2. Motion carried.

Engineer's Report: Darin Schriever presented the Engineering Report for April.

- Verdi PS & GSR SCADA

M/S Grant/Kraus to approve PPE#14 for \$84,907.64 to KHC. Upon a roll call Aye: 8, Nay:0, Absent: 2. Motion carried.

Operations Report: March Operations Report was presented.

Manager's Report: April Manager's Report was presented. Discussion regarding CRP Contract with Charles Oppelt that is expiring.

M/S Ufkin/DeWilde to authorize the General Manager to offer a Wellhead Protection incentive payment of \$25/acre up to \$30/acre to Charles Oppelt for

enrolling highly vulnerable land within the Verdi WHPA into a long-term CRP set-aside program. Upon a roll call Aye: 8, Nay: 0, Absent: 2. Motion carried.

Attorney's Report: No report provided.

Treasurer's Report: Nathan Kinner stated the audit preparation and review process went very well. A reminder was given to the Board that this was the third (and final) year for Abdo, Eick & Meyers, LLP conducting the audit. Kinner presented the Treasurer's Report for April.

M/S Feikema/Moen to approve the Treasurer's Report for April, as presented. Upon a roll call Aye: 8, Nay: 0, Absent: 2. Motion carried.

Paid Bills:

M/S Grant/DeWilde to approve payment on checks #5368 - #5483 and checks #5486 - #5505. Upon a roll call Aye: 8, Nay: 0, Absent: 2. Motion carried.

Pending Bills:

- DeWild Grant Reckert and Associates Company:
 - General Services = \$2,086.00
 - 2016 Improvements-Pr2 #45 = \$55,482.38
 - North Area Water Source = \$886.50
 - CTMP = \$280.00
- Schramel Law Office:
 - General Services = \$2,590.00
- Kinner & Company Ltd.
 - January – March Invoice = \$6,972.00
- Carlson & McCain, Inc.
 - Verdi Wellfield Monitoring = \$698.75
- LRE Water
 - North Water Source = \$4,066.75
- MMUA
 - Safety Management April 2020 – March 2021 = \$11,200.00

M/S Ufkin/Kraus to approve paying pending bills, as presented. Upon a roll call Aye: 8, Nay: 0, Absent: 2. Motion carried.

Committee Reports:

- **Executive Committee:** Nothing to report.
- **Personnel Committee:** Nothing to report.
- **Budget and Finance Committee:** Nothing to report.
- **Water Resources and Equipment Committee:** Nothing to report.
- **Joint Powers Board Representative:** Commissioner Lonneman provided updates from L&C monthly meeting.

Other Business:

- Joseph Henning Request for Capacity Unit Transfer.

M/S Ufkin/DeWilde to allow a one-time transfer of no more than one purchased capacity unit, with transfers subject to engineering approval. If system improvements are needed to accommodate the requested capacity transfer, the requesting party is responsible for all associated costs of improvements. Ownership is defined as an individual or 51% or more ownership of a business entity.

It was discussed that this topic be further evaluated by the Water Resource Committee and recommendations brought to the full board for consideration. Chairman Kling tabled the motion until the May meeting.

M/S Spronk/Lonneman to extend the Transfer of Capacity Policy to April 30th, 2020. Upon roll a call Aye: 8, Nay: 0, Absent: 2. Motion carried.

- P. Kvistad Hookup Request.

M/S Lonneman/Grant to approve Kvistad request for large capacity hookup within moratorium-designated area. Upon roll a call Aye: 8, Nay: 0, Absent: 2. Motion carried.

- Novel Energy Consent & Crossing Agreement.

M/S Feikema/DeWilde to approve the Novel Energy Consent & Crossing Agreement, as presented. Upon a roll call Aye: 8, Nay: 0, Absent: 2. Motion carried.

- Service Road to Lynd Tank.

M/S Spronk/Moen to approve D&G Excavating quote for service road construction, contingent on purchase of land with landowner. Upon a roll call Aye: 8, Nay: 0, Absent: 2. Motion carried.

Public Comment: Lyon Co. Commissioner Rick Anderson provided insight on MN Governor Walz' plan for opening up businesses in the state during COVID-19 crisis. Schriever inquired about City of Lynd infrastructure transfer of ownership, and when that

is slated to occur. Commissioner Lonneman highlighted the negative impacts the COVID-19 crisis is having on the pork industry, including shut-downs of processing plants and economics for livestock producers.

Adjournment: *M/S Feikema/DeWilde to adjourn board meeting at 11:41 am. Upon a roll call Aye: 8, Nay: 0, Absent: 2. Motion carried.*

Respectfully Submitted,

Randy Kraus, LPRW Board Secretary