

Lincoln Pipestone Rural Water

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Meeting Minutes

July 29th, 2019

The regular scheduled meeting of the Lincoln Pipestone Rural Water (LPRW) System Board of Commissioners was held at the LPRW office in Lake Benton on Monday, July 29th, 2019, starting at 5:07 pm. Chairman Earl DeWilde called the meeting to order with Commissioners Glen Grant, Joe Weber, Mitch Kling, Randy Kraus, Jerry Lonneman, Jan Moen and Frank Engels present. Also present were Board Attorney Ron Schramel, DGR Engineer Darin Schriever, South Field Supervisor Tom Muller, Enterprise Technician Jodi Greer, WR/GIS Technician Tyler Bauer and General Manager Jason Overby. Commissioners Brent Feikema and Bill Ufkin were absent.

Agenda: *M/S Engels/Kraus to approve the agenda. Motion carried.*

Minutes: *M/S Lonneman/Grant approve minutes from the June 2019 Board Meeting. Motion carried.*

Engineer's Report: Darin Schriever presented the Engineering Report for July.

- Verdi PS/GSR – SCADA Integration
M/S Spronk/Moen to approve the bid proposal for Verdi-SCADA integration by AE2S, subject to RD approval. Motion carried.
- Meter Replacement/AMR System
M/S Weber/Lonneman to approve PPE #8 in the amount of \$255,225.39 to Metering & Technology Solutions (MTS). Motion carried.
- Verdi Pump Station and GSR
M/S Lonneman/Spronk to approve PPE #5 in the amount of \$476,390.96 to KHC Construction, Inc. Motion carried.

Operations Report: July Operations Report was presented.

- Request to purchase capacity unit in moratorium-designated area.
M/S Engels/Kraus to approve Dale Louwagie's request to purchase one (1) additional capacity unit. Motion carried.

Manager's Report: July Manager's Report was presented.

- Verdi-SD CRP contracts expiring in 2019
M/S Lonneman/Kling to not renew the two expiring CRP contracts (#1241B and #1242B) at our Verdi-SD Wellfield. Motion carried.
- Land Rental Agreement for Verdi-SD wellfield
M/S Moen/Engels to generate a Land Rental Agreement for the Verdi-SD property that includes a Year-to-Year evergreen lease from November 1 to October 31st that will auto renew, with a 90-day notice to terminate by either party, and that LPRW reserves the hunting rights. Motion carried.

The ad needs to state that the land cannot be tilled.

Attorney's Report: Nothing to report.

Treasurer's Report: Treasurer's Report for July was presented by the GM.

M/S Lonneman/Kling to approve Treasurer's Report, as presented. Motion carried.

- NSF Charges. LPRW Billing Clerk recommended that the NSF fees be increased to \$30, matching what is allowable by MN Statute.

M/S Engels/Grant to raise the cost for NSF charges to \$30 per occurrence. Motion carried.

Paid Bills:

M/S Moen/Kraus to approve payment on checks #4227 through #4342. Motion carried.

Pending Bills:

- DeWild Grant Reckert and Associates Company:
 - General Services Invoice #213 = \$916.00
 - 2016 Improvement 36 Pr#2 = \$12,359.20
 - North Area Water Source = \$13,490.18
 - Chandler Tower Repainting = \$399.00
- Schramel Law Office:
 - General Services = \$1,370.30
- Northland Trust Services
 - Nobles Co. GO Bond, 2013A = \$35,198.13

- Kinner and Company, Ltd
 - Invoices March - June = \$4,847.50
- Their Well
 - North Area Water Source = \$96,386.25
- Carlson McCain
 - Verdi Wellfield Study = \$2,092.50

M/S Lonneman/Weber to approve paying pending bills, as presented. Motion carried.

Committee Reports:

- **Executive Committee:** Nothing to report.
- **Personnel Committee:** Nothing to report.
- **Water Resources and Equipment Committee:** Nothing to report.
- **Joint Powers Board Representative:** Nothing to report.

Other Business:

- North Water Source – LRE Proposal

M/S Engels/Spronk to proceed with the LRE proposal, as modified to include the installation and development for one (1) additional production well for the North Water Source. Motion carried.

- Service Truck Bids.

M/S Kling/Lonneman to accept the bid from Brookings Automall for three (3) new 2020 ¾-ton service trucks in the amount of \$63,125.00. Motion carried.

Public Comment: No public comment provided.

Adjournment: *M/S Lonneman/Kraus to adjourn board meeting at 7:23 pm.*

Respectfully Submitted,

Janice Moen, LPRW Board Secretary